

**Mid America Workforce Investment Board Meeting**  
**April 12, 2018**  
**Meeting Minutes**

Members Present:

Rich Sauget, Jr., Chair	Lisa Atkins	Matt Gomric	Ken Keeney
Annissa McCaskill	Susan Chapman-Schultz	Larry McLean	
James Rakers	Darlene Roy	Delbert Wittenaur	
Jill VanZandt	Ken Kimball	Tony White	

Staff:

Terry Beach	Rick Stubblefield	Cindy Layman	Linda Vanderpluym
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Guests:

Robert Elmore, Chairman – Monroe County Board of Commissioners  
Robert Fix, Chairman – Clinton County Board  
Ronnie White, Chairman – Randolph County Board of Commissioners  
Vicki Niederhofer – Illinois Department of Employment Security  
Dawn Swift - Illinois Department of Employment Security  
Rhonda Pryor - Illinois Department of Employment Security

Chairman Sauget called the meeting to order at 8:32AM. Rick Stubblefield took the roll call and stated that a quorum had been established. After calling for public comment on the agenda and hearing none, Chairman Sauget, Terry Beach and Rick Stubblefield welcomed the elected officials in attendance (Chairman Elmore, Chairman Fix and Chairman White and Chairman Kern). Chairman Sauget went on to welcome Ken Kimball to the MAWIB. Mr. Kimball is the Coordinator for the St. Clair County Intergovernmental Grants Departments Weatherization and CSBG programs.

Moving on to Committee Reports, Rick Stubblefield presented for the System Development and Oversight Committee. Rick mentioned that there were no updates to the Methods of Administration (MOA) and that the EO monitoring visit is still scheduled for May. He also mentioned that he is hopeful, based on conversations with other workforce areas, that the visit will not last the scheduled 8-10 days. An MOU meeting to negotiate and finalize cost allocations for the Belleville One-Stop has been scheduled immediately following this meeting. Rick also reminded the MAWIB that the One-Stop Operator proposal was due by April 13<sup>th</sup> and would be very similar to the one submitted in 2017. Rick went on to say that Matt Jones continues to complete items outlined in the provisional One-Stop certifications noting that Dawn Swift of IDES has been very helpful in completing this process. In closing, Rick mentioned that there is the possibility of more ADA equipment through the Disability Employment Initiative (DEI) grant and Susan Chapman-Schultz offered her assistance if needed.

Darlene Roy reported for the Marketing Committee and informed the Board that the 2018 participant recognition event will be held in October. Darlene also noted that staff is working with the Gateway Convention Center in Collinsville to confirm Jobs Plus 18' and it is tentatively scheduled for September 19<sup>th</sup>, 2018.

Darlene presented information on the Youth Entrepreneurial Summit, to be held on April 21<sup>st</sup> at the SIUE East St. Louis campus. The summit hopes to bring in up to 300 youth and is being co-sponsored by the East St. Louis and St. Clair County Housing Authorities. The event is open to youth ages 11-24 and a flyer will be coming out soon. The Board was also updated on topics including staff attendance at the NAWB and ADC conferences in Washington D.C., MAWIB's recent award from the Leadership Council for the Manufacture/Craft Your Future marketing campaign, CSBG's funding of the soft skills training through Connections To Success, worker re-entry efforts and the staff's attendance at the annual NAWDP conference in May.

Larry McLean presented the report for the Youth Council and stated that the current youth providers are doing well. Larry informed the Board that the same three providers recently submitted new proposals in response to the RFP. The Youth Council has been provided the proposal information and all three have been reviewed and rated by the Workforce Development staff. After much discussion, the Council decided that Workforce Development staff will have discussions with the providers and they will need to agree to quarterly work-based learning performance goals as well as budget negotiations (based on proposals and yet to be determined WIOA grant allocations). Due to the need to expedite the approval process the Youth Council is asking that the Executive Committee be given authority to act on behalf of the board when it comes to approving youth provider contracts once discussions are completed.

Chairman Sauget presented the Executive Committee report noting that committee reports reflected what was discussed at the Executive Committee. The Chairman went on to say that the Executive Committee was willing to meet to review the MOU, Cost Allocations, Budgets and the Youth Contracts.

Larry McLean reported for the Nomination Committee Mr. McLean thanked the members of the committee and presented the committee's slate of officers. Second Vice Ken Keeney, First Vice Chair Tony White and Chairman Richard Sauget, Jr. Mr. McLean called for additional nominations from the floor. Having called for additional nominations from the floor three times and hearing none and on a motion by Ms. McCaskill with a second by Mr. Wittenaur the nominations were closed. Mr. McLean then asked for a motion to approve the nominations as presented. On a motion by Ms. Roy with a second by Mr. Gomric the motion passed. Chairman Sauget thanked Mr. McLean and the Board. The Chairman went on to thank Darlene Roy for all of her years of service to the board both as a member and an officer.

Next, Rick Stubblefield presented the Operations Report to the board. He informed everyone that there is still no reportable Performance data from the state. After presenting the Quarterly Services Report and the Financial Report Mr. Stubblefield made the board aware of moderate changes to this year's MOU and Cost Allocation for the One-Stop. Terry Beach informed the Board that St. Clair County Board Chairman Mark Kern had been selected by the Association of Defense Communities to receive the Community Leadership Award at the ADC

National Summit in June. This prestigious award recognizes an individual whose outstanding leadership helps build a military-community partnership to enhance the mission of an active installation.

Chairman Sauget presented the Consent Agenda for review and discussion the consent agenda included. Approval of minutes from the February 15, 2018 MAWIB meeting, Approval for Executive Committee to Act on Behalf of the Board for Youth Provider Contracts, Approval for Executive Committee to Act on Behalf of the Board for MOU and One-Stop Cost Allocation, Approval of Priority of Service Policy. On a motion by Mr. Keeney with a second from Ms. Roy the motion carried.

Chairman Sauget called for any additional closing comments. Hearing none, he asked for a motion to adjourn the meeting. A motion was made by Matt Gomric and seconded by Darlene Roy. The meeting was unanimously adjourned at 9:03 AM.